



RENTAL FEE SCHEDULE

Non Profit Organization: \$800.00 - \$1,200.00 per 8 hour day*

Commercial Organization: \$1,000.00 - \$2,000.00 per 8 hour day*

- I. Security Deposit: (refundable) \$800.00 Returned after your event and after building has been inspected.
- II. Down Payment to secure date: (non-refundable*, applied to rental fee) \$500.00
- III. Clean-up: (non-refundable) \$125.00, with beverages \$150.00, with food \$200.
- IV. Rehearsal Use, Clean-up, Load-in/Set-up or Strike/Load-out: - \$200.00 per day (max 5 hours)
- V. Lighting/Sound Operator: \$50.00 per hour, minimum \$200.00 per day.
- VI. Sound System: cost on individual basis. (no outside elements can be plugged into our systems)
- VII. 15% on all tickets sold through the Dixie Theatre Box Office.

Down payment due when booking date.

Security deposit and full rental due before entering the premises.

Additional Rules

- i. For your event, you may occupy the Theatre on _____ at _____
- ii. You must vacate the premises with all equipment & trash by _____ at _____ or forfeit your deposit.
- iii. Your security deposit will not be returned if we have to move your equipment or trash or reconfigure anything in the Theatre that you have displaced or damaged.
- iv. Use of food & drink will be limited to the Orchestra.
- v. All food and drink plans must be reviewed and approved by Director.
- vi. **NO CHILDREN UNDER 12 YEARS OF AGE IN THE BALCONY AT ANY TIME. NO UNATTENDED CHILDREN IN THE BUILDING EVER (this is a requirement of our insurance company).** You must provide supervision; the Dixie Theatre does not offer this service. Your guest's safety is our concern but your responsibility, not that of the Dixie Theatre.
- vii. NO GLITTER permitted in building at any time. GLITTER Cleaning FEE - \$200.00 - \$600.00 _____
- viii. Marquee use may be negotiated.
- ix. The Dixie Theatre telephone is not to be listed as a contact number. You must list a Telephone number contact for your event on all materials; signs, banners, radio, newspaper and TV ads, etc.

*Each additional hour or portion of @ \$100.00 per hour

*Providing one performance daily.

* Returned if cancelled 30 days prior to event.

Multiple performances charged accordingly.

Regarding Weddings and/or Wedding Receptions; all dealings must be handled by a wedding planner.